

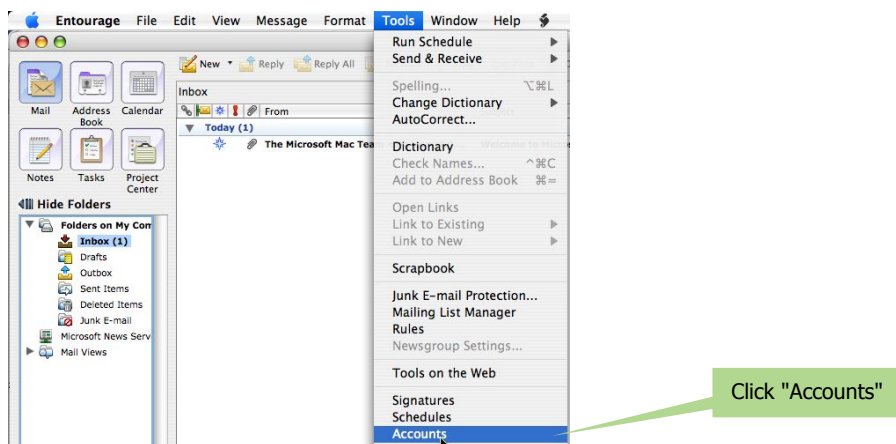
## Configure glooqConnect

### Entourage

To configure your Entourage, please follow the detailed steps below:

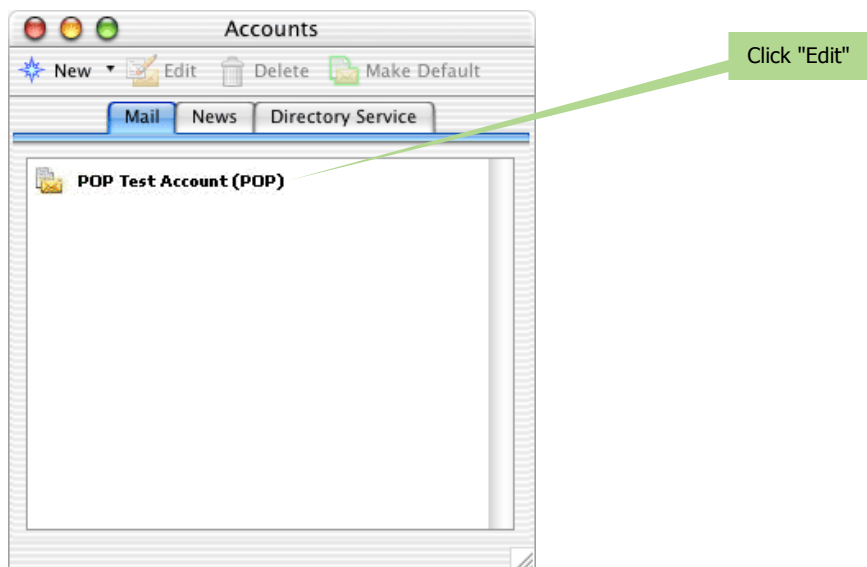
1.

Open your Entourage client. Click "Tools" → "Accounts".



2.

Select your existing account and click "Edit".



### 3.

- a. Change the "Sending mail server (SMTP)" to the address that is given to you by gloog.
- b. After you change the SMTP server name, click on the "Advanced sending options".



Do not change the "Receiving mail (POP3)" or "Account ID". These settings are for your incoming mail and are not managed by gloog.

**Edit Account**

Account Settings Options

Account name:

Include this account in my "Send & Receive All" schedule

**Personal information**

Name:

E-mail address:

**Receiving mail**

Account ID:

POP server:

Password:

Save password in my Mac OS keychain

[Click here for advanced receiving options](#)

**Sending mail**

SMTP server:

[Click here for advanced sending options](#)

Cancel OK

a. Change "SMTP server"

b. Click Here

## 4.

Select the "SMTP server requires authentication", choose the "Log on using" and make sure that the configuration is as follows:

[The Account ID & Password will be provided by the glooq technical division.]

After you're done, just click "OK" → "Next" → "Finish".

**Receiving mail**

Account ID: user@domain

POP server: mail.domain

Password: Your Account Password

Save password in my Mac OS keychain

[Click here for advanced receiving options](#)

**Sending mail**

SMTP server: smtp.domain

[Click here for advanced sending options](#)

SMTP service requires secure connection (SSL)

Override default SMTP port: 25

SMTP server requires authentication

Use same settings as receiving mail server

Log on using

Account ID: emailaddress

Password: ●●●●●●●●

Save password in my Mac OS keychain

Domain for unqualified addresses:

That's it. You're set to go.

We hope that you will enjoy using our unique glooqConnect system.

For any query please do not hesitate to contact us on [support@glooq.com](mailto:support@glooq.com)